2025 DRK–12 PI Meeting

**Session Proposal Submission Template**

*Submissions due February 26, 2025*

**PROPOSAL SUBMISSION INSTRUCTIONS**

Please [submit](https://cadrek12.org/form/2025-drk-12-pi-meeting-session-proposal-submission) your proposal online no later than 11:59 pm ET February 26, 2025. Since you will not be able to return to the site and edit your submission, we suggest that you collect the required information ahead of time—using this template as a guide—and transfer the information to the submission form when ready.

* **Session Title:**
* **Session Format:**

[ ] Thematic Session

[ ] Technical Assistance Session

[ ] Working Session

[ ] Structured Poster Session

* **Preferred Session Length** (if longer or shorter than the standard 1 hour and 15 minutes)**:**
* **Session Capacity/Preferred # of Participants** (if applicable):
* **Session Focal Area:**

[ ] Advancing Innovations in STEM Education Teaching and Learning

[ ] Responding to the Changing Education and Research Environment

[ ] Building Partnerships and Collaborating

[ ] Making an Impact and Disseminating our Research and Products to Various Audiences

[ ] Building on Our Work

[ ] Innovations in Disciplinary and Interdisciplinary Subjects

[ ] Designing and Conducting Research Projects

[ ] Other. *Please Describe:*

* **Question or issue that is the primary focus of the session:**
* **Session Summary** (25 word limit):
* **Session Description** (1000 word limit, no graphics):

*Please include the following:*

* + ***How the session will address the focal area and the session objectives****. If your session will not address one of the focal topics in the Call for Proposals, please include an argument for the importance of the proposed topic and discussion.*
	+ ***Description of the session’s structure/format***
	+ ***Plan for interaction with the participants.*** *To be considered, proposals must define a specific plan for significant and meaningful participant engagement.*
	+ ***Expected outcomes***
* **Presenter(s) Information**

*Proposed presenters must be included on the invitation list for the 2025 DRK–12 PI Meeting.* [***See the invitee list***](https://cadrek12.org/sites/default/files/2025-01/2025%20PI%20Meeting%20Invitee%20List_0.xls)*(XLS download. This is password protected. Password: pimeeting). Invitations will be sent to active DRK–12 PIs (or PI substitutes) at the opening of the registration period in January. Each presenter is allowed to lead only one session but may be a co-presenter on more than one session.*

* + Presenter 1
		- Name:
		- Organization:
		- Email Address:
		- Phone Number:
		- DRK–12 Project Title:
	+ Presenter 2
		- Name:
		- Organization:
		- Email Address:
		- Phone Number:
		- DRK–12 Project Title:
	+ Presenter 3
		- Name:
		- Organization:
		- Email Address:
		- Phone Number:
		- DRK–12 Project Title:

<Repeat for additional presenters>

Checklist:

* A complete proposal (i.e., containing all relevant elements outlined in proposal submission instructions above)
* Effective plan to engage session participants in discourse and/or activity that has the potential to benefit the participants, such as a product is developed, new ideas are generated and documented, and materials are shared
* Potential to generate new insights or research directions for the DRK–12 community as well as the field at large
* Evidence that the presenting team includes technical planning and staffing to ensure the success of the session

[**SUBMIT NOW**](https://cadrek12.org/form/2025-drk-12-pi-meeting-session-proposal-submission)

Deadline is February 26, 2025

QUESTIONS? Email cadre@edc.org