



DISCOVERY  
RESEARCH  
PREK-12

PI Meeting  
June 6-8, 2018 Washington, D.C.



## Tips for Getting the Most Out of the PI Meeting

The DRK-12 PI Meeting offers a unique opportunity to connect with and learn about the DRK-12 community. We hope that the meeting is an enjoyable, exciting, and professionally beneficial experience for you. This resource will help you plan and make choices among the many activities that take place during the three days.

Our website, <http://cadrek12.org>, will be a valuable resource as you prepare for the meeting. Please refer to <http://cadrek12.org/2018-dr-k-12-pi-meeting> for specific information about the meeting, including logistical information, meeting agenda, poster guidelines, FAQs, and more. By reading through the agenda and other information available on the website, you should be able to make informed decisions regarding the sessions that will best meet your needs and interests. The online agenda session descriptions are searchable, so you can find sessions that specifically address a topic of interest for you.

Below is a brief outline of general suggestions for making the most out of the meeting.

### BEFORE

#### 1. Review the website for more information about:

- Projects and PIs (identify people you'd like to talk to, particularly during poster sessions)
- Logistics for the meeting itself, and details about the hotel and surrounding area  
<http://cadrek12.org/pi-meeting/logistics>
- Agenda, including session descriptions and related resources  
<http://cadrek12.org/2018-dr-k-12-pi-meeting/agenda>

This meeting is mostly paperless. A printed agenda, participant list, and map of meeting rooms will be provided to you at the meeting in a folder. Print any other essential documents or save them to your computer prior to the meeting. Internet will be available in the meeting space.

#### 2. Brainstorm: What do you want to get out of the meeting?

- Consider your personal interests and professional goals.
- Discuss with your team members how you can make the most of the meeting: which sessions to attend for professional growth, ways to expanding the knowledge base for your project, names of key people with whom you'd like to connect.
- Review the agenda to identify the sessions that best meet your needs.

#### 3. Prepare to promote yourself:

- (For DRK-12 awardees) Update your CADRE profile by adding your bio. [Click here](#) for instructions on updating your online information.
- Spend some time thinking about what you will say to introduce yourself, your project, and your research interests.
- Bring your business cards!

## DURING

### 1. Be strategic about your session selection.

- Discuss sessions you're interested in with project team members who are also attending the meeting; you may want to "divide and conquer" and share notes later.
- Plan on attending the poster sessions. Though the posters are a more informal venue, PIs present their projects and findings to date. This offers a valuable opportunity to learn about the projects within the program and meet PIs and other attendees.
- Go to a session on an unfamiliar topic; hear something different and broaden your learning.

### 2. Network

- Introduce yourself to people who are attending your sessions. Ask why they came; they may know more on the topic than the presenter!
- Get together with people who are out of your "silo." This will help you gain a broader perspective of the DR-K12 community and may open the door to collaboration in new arenas.
- Exchange business cards. Write a snippet of your conversation on the cards you receive for follow-up when you return home. This will make it much easier to remember who you spoke to and what you discussed.
- Interact with @cadrek12 and other attendees through Twitter. The meeting hashtag is #DRK12Meeting.
- Add your name to attendee lists of sessions you attended and/or collaborate on session notes using the CADRE-provided Google folders (<https://go.edc.org/drk12>), also available through the online agenda "Session Materials" link.
- Don't forget that meals are a good time for networking.

## AFTER

- Summarize what you've learned and present to other members of the project who could not attend the meeting.
- Write to presenters you missed, asking for a copy of their handouts.
- Check the CADRE website for updated information on sessions, including PowerPoint presentations and proceedings.